

**ANDREW YULE AND COMPANY LIMITED**

(A Government Of India Enterprise)

Electrical Division, Switchgear Unit

14, Mayurbhanj Road, Kolkata 700023

**Tel:** 2449-1601/1770, **Fax:** 2449-1188

Web site: [www.andrewyule.com](http://www.andrewyule.com)

**FULL TRUCK LOAD TRANSPORT RATE CONTRACT FOR  
ELECTRICAL DIVISION (K.O.) 2016-2018**

**COMPRISING OF THE FOLLOWING E-TENDER NOS.**

- (1) AYCL/Electrical Division KO/34/16-17/ET/58 for Eastern Region
- (2) AYCL/Electrical Division KO/35/16-17/ET/59 for North & North-Eastern Region
- (3) AYCL/Electrical Division KO/36/16-17/ET/60 for West and Central Region
- (4) AYCL/Electrical Division KO/37/16-17/ET/61 for Southern Region
- (5) AYCL/Electrical Division KO/38/16-17/ET/62 for Brentford Unit

Last Date of submission of Tender: 02/08/2016 up to 11.00 a.m.

Techno-Commercial Bid will be opened on 02/08/2016 at 11.30 a.m.

EMD Rs 50,000 (Rupees Fifty Thousand Only)

Cost of Tender documents: Rs.500 (Rupees Five Hundred only)

Offer is invited from reputed Bank Approved transporters for transportation of Electrical Equipments from Kolkata to different destinations in India by full load truck on door delivery basis.

### Transportation of Equipments from **Switchgear Unit** (Distribution Transformers, Panels) to be made through -

- (a) 15-17 ft truck, 5-7 MT, 6 wheeler trucks
- (b) 22 ft, 16 MT, 10 wheeler trucks, wooden base and ½ dala
- (c) 24 Feet, 20 MT, 12 Wheeler trucks, wooden base and ½ dala

#### **List of Destinations as per Annexure-C**

### Transportation of Equipments from **Brentford Unit** (AVR, Transformers) to be made through -

- (a) 15-17 ft, 5-7 MT, 6 Wheeler trucks for smaller equipments
- (b) 22 ft, 16 MT, 10 wheeler truck for **Larger Equipments**
- (c) Semi Low Bed Trailer

Dimension of **Large Equipments** may reach 8 ft 4 inches X 8 ft

Height of **Large Equipments** may reach 11 ft.

Weight of **Large Equipments** may reach 10.5 MT

#### **List of Destinations as per Annexure-D**

Offer to be submitted accordingly.

**Validity of Contract** – 1<sup>st</sup> September 2016 to 31<sup>st</sup> August 2018

Estimated no. of trucks - 40 nos. per month

Estimated value of work = Rs. 250 Lacs annually

During the execution of the rate contract and also at the time of placement of rate contract, the buyer reserves the right to either decrease or increase the quantity.

## **Eligibility Criteria for Transporters**

- (A) Participating transporters **should be approved by Indian Bank Association**. Transporters are required to specify the IBA no. in their offer.
- (B) Transporters **should own at least 10 trucks of their own**. A declaration to this effect is to be made by the transporter.
- (C) Transporters should have a **minimum annual turnover of Rs. 10 crores in each of the last three years** i.e. 2013-14, 2014-15, 2015-16. Firms will have to submit audited financial statement or annual report for 2013-14 and 2014-15 in support of annual turnover.
- (D) Transporter should have successfully executed **at least one single contract for more than 2 crore** (or 3 contracts whose cumulative value is 2 crore) during the time span of 2015-16.

Transporters who are not presently working with AYCL Electrical Division on Full Truck Load basis are required to submit any of the following documents in support of your claim-

- (a) Purchase Order copy from Customers
- (b) Performance Certificate from Customers declaring the volume of business done
- (c) Ledger List of bills of Customers

Existing Transporters who had been awarded FTL contract at Electrical Division for 2015-16 are however exempted from submission of the above.

- (E) Transporter should comply with the **Carriage by Road Act, 2007**. All vehicles deployed by the transporters should be registered with State Transport Authority or a Regional Transport Authority constituted under section 68 of Motor Vehicles Act 1988.

## Annexure – A

### **Scope of Service**

1) **Placement of truck** - Transporters should always remain available round the clock over telephone / fax for communication. Transporters are required to place truck within 24 hours of intimation received from AYCL over telephone / fax / e-mail.

If the transporter is unable to place the requisite truck as per AYCL requirement, they should arrange for alternative transport / trucks for delivery of the goods. AYCL would remain liable to pay for the required truck only as intimated to the transporter irrespective of the alternative arrangements made by the latter.

2) **Transshipment** - Transshipment is generally not allowed, unless specifically required with prior approval.

3) **Multiple Destinations** - Consignment may have to be delivered in more than one consignee. In such case, lowest fare between these consignees will be considered. The balance distance is to be calculated on per Km basis. Additional charge for per point delivery (for more than one consignee by the same truck) on per Km basis may be quoted in Annexure-E. The additional distance will be applicable as per Motor Guide of India published by Automobile Association of India.

4) **Precautionary measure to prevent damage** - Transporter should take adequate precaution so that consignment is not damaged during loading and unloading. Necessary equipment i.e. Chain Pulley etc. and manpower required for loading / unloading have to be arranged by transporters at the destination, if reqd., should preferably be certified by end user / receiver. Transporters should take adequate precaution so that consignment is not damaged during transit. However, Transit Insurance will be arranged by AYCL.

It is essential that the transporter will take every precaution at all times to ensure that the consignment is protected from any likelihood of breakage / water damage / pilferage etc. The transporter will undertake to deliver the consignment in good condition and any loss or damage caused will be considered to have been caused by the negligence of transporter unless it can be established to have been caused by natural calamity. The transporter in turn, to protect the right of recovery of claims of the company from the underwriter, will be required to submit documents / information as and when called for:

**For Claims made against accident, theft etc. -**

- (a) The copy of original statement of the truck driver duly acknowledged by the respective police station regarding the circumstances resulting the accident or theft.
- (b) The full address of the Police Station where the complaint was lodged with a copy of complaint and the Police Station General Diary No. & Date.
- (c) Copy of the Final Police Investigation Report of the concerned Police Station.
- (d) Photographs, if any, taken at the place of accident or theft.
- (e) Copy of the consignment note.
- (f) Acknowledge with receipt the claim made by the Company.
- (g) Damage Certificate / Non Delivery Certificate of the Consignment.
- (h) Any other information / documents, as may be required by the underwriter.

**For Claims made other than above:**

- (a) Copy of the Consignment Note.
- (b) Acknowledge with receipt the claim made by the Company.
- (c) Damage Certificate / Non Delivery Certificate of the Consignment.
- (d) Any other information / document/s, as may be required by the underwriter.

5) **Delivery Time** - Materials are to be delivered within reasonable time as given below and for delay in delivery; penalty will be deducted from the bills.

Up to the distance of 450 KM - 2 days

Between 451 KM and 750KM - 3 days

Between 751 KM and 1500 KM - 7 days

Between 1501 KM and 2000KM - 9 days

Between 2001 KM and 2500KM - 10 days

6) **Acknowledgement of receipt of goods by Customer** - You have to obtain the Receipted Challan from the customer/consignees for the safe receipt of the complete quantity and the same should be handed over to AYCL Switchgear Unit with in 7-10 days of delivery. One photocopy copy of the same should be enclosed along with your bill. You have to also ensure that original Cenvat copy of Gate Pass is handed over to the consignee.

7) **Submission of Bill** - Your Freight Bill along with (a) Receipted Challan of the consignee / Consignment Copy duly stamped by the Customer (b) Registration Certificate of the truck has to be submitted within 7 days from the date of unloading for destinations within 500 kms and within 15/20 days for longer distances.

8) **Receipted Challan** - Transporter shall submit clear-receipted Challan by the Consignee certifying that goods are received in good condition. Receipted Challans of the consignment shall have to be produced within 7-10 days from the date of receipt of materials at destination.

9) **Octroi Payment** - Whenever required Octroi payment has to be paid by you. AYCL shall reimburse Octroi and Service charges against supporting documents of Octroi payment in original. Reimbursement of such Octroi payment would be made immediately after submission of the original document (separately from the related freight bill).

10) **Insurance** - We will insure the material/goods after loading of the goods on your truck up to the destination point. In case insurance authority insists on producing any documentary evidence, the same should be furnished to us.

11) **Destination not covered in Offer** – In the event of actual destination not being covered in this offer, freight to be considered on the basis of per Km from the nearest known destination under Rate Contract on case to case basis. The additional distance **for one way only** shall be applicable as per Motor Guide of India published by Automobile Association of India. The per Km rate quoted for additional point delivery in Annexure-E would be applicable for this extra distance. No to & fro charge for this extra distance is allowed.

12) **Consequential Damage Claim** - In case the transporter fails to place truck in proper time as scheduled, AYCL Management has full authority to impose penalty on the transporter as deemed fit as per discretion of AYCL.

**NOTE** - No consignment other than that of AYCL to be loaded in the same truck. If loaded, AYCL shall have the right to call for explanation from the transporter. Damage of AYCL material, if any, caused due to loading of other consignment would be borne by the transporter.

## **Annexure – B**

### **General Terms & Conditions**

#### **1) Submission of offer**

The offer should be submitted in MSTC portal in the form of two part bids - Commercial Bid & Price Bid.

Following Documents should be submitted separately to Manager (Purchase & Logistics), Andrew Yule & Co. Ltd., Switchgear Unit, 14 Mayurbhanj Road, Kolkata – 700023 on or before Saturday 09/07/2016 -

- (a) Demand Draft for EMD / Request Letter for exemption of EMD
- (b) Documents pertaining to Eligibility Criteria, Company profile etc.

2) **Earnest Money Deposit** - Transporter have to deposit Rs.50,000 by D.D. / Pay Order issued in favour of Andrew Yule & Co. Ltd., payable at Kolkata towards **Earnest Money**. EMD shall be refunded to unsuccessful bidders, after finalization of the rate contract without payment of any interest. For successful bidders, EMD will be converted and kept as security deposit. No interest is applicable for Security Deposit.

For bidders already enlisted with AYCL, Electrical Division, having outstanding amount more than the EMD amount or who have already submitted the EMD against our earlier tenders or who have security deposit available with us, may apply for adjustment of the same as EMD/security deposit. The total EMD should be as mentioned in the tender.

3) **Tenure of Contract** - Contract shall remain valid for TWO YEARS from 1<sup>st</sup> September 2016 to 31<sup>st</sup> August 2018. If any transporter does not fulfill the execution of the contract the Security Deposit of the said transporter shall be forfeited.

4) **Extension of Contract** – AYCL reserves the right to extend the contract for a period of three months on the existing terms and conditions. The contract period can be further extended for nine months on the existing terms and conditions with mutual agreement between AYCL and transporter.

5) **Diesel Escalation Price** - The rates agreed between Andrew Yule & Co. Ltd and the transporter will remain firm during the currency of the contract. The rates will **increase/decrease** by 30% of the percentage increase/decrease in the rates of diesel (prevailing at the time of organizing the vehicle) against the diesel rate **as on 01.07.2016 at Kolkata of Rs. 56.89 per litre**. Prevailing diesel price should be as per IOCL website / MYPETROLPRICE.COM specific for KOLKATA. Other than the diesel price increase / decrease, no other change in the price will be considered.

6) **Detention Charge** – To be quoted in Annexure-E. For calculating detention charge the date of material reaching the destination and date of unloading will not be considered.

7) **Payment Terms** - Freight payment will normally be made on 90 days credit basis from the date of receipt of transporter's bill along with all supporting documents. No overdue charges will be paid. Price of bidders who quote other payment terms will be loaded as per Andrew Yule's norms.

8) **Risk Purchase** - Any failure on the part of transporter to place truck in proper time to the proper place or any refusal / denial to accept AYCL's request will be treated as breach of contract and transporter would be liable to give suitable explanation to AYCL. AYCL reserves the right to dispatch the goods by any other transporter / agency as deemed fit and the additional cost of the same (incidental/consequential) shall be debited to the transporter's account.

9) **Termination Of Contract** - In the event of failure on the part of transporter to render satisfactory services, AYCL reserves the right to terminate the contract at any point of time at its sole discretion.

10) **Validity of Offer** – Your offer should be valid for 90 days from the date of opening of tender.

11) **Service Tax** - Rates will be exclusive of service Tax. AYCL will deposit Service Tax separately as per rule.

12) **Tender Evaluation** - Evaluation will be done on Freight Charge for each truck. Other charges like Unloading Charge, Rate for additional point delivery etc. will not be considered for evaluation purpose but shall be negotiated separately. It is **mandatory** for all bidders to match the negotiated (a) L1 Unloading charge and (b) L1 Rate in Rs/Km for additional point delivery (c) L1 Detention charge for each category of truck.

13) **Force Majeure** - In case of breakdown/accident when the goods are in transit, the contractor should inform all the details immediately for taking alternate steps as well as for Insurance claims. In the event of any unforeseen incidence during the transit the same should be intimated to us within 24 hrs. We will arrange Insurance survey and only after completing such formalities the material should be further moved. During this period you have to arrange for the safe custody of the material. In case of any short supply you are responsible for the same and the cost will be recovered from you.

14) **Arbitration Clause** - All disputes relating to this order or relating to the price of the goods supplied or services provided there under or otherwise arising there from between the seller and



buyer shall be subject to and referred to the court or competent jurisdiction situated within the limits of the City of Kolkata.

15) **Distribution of Tender quantity among all the qualified bidders -**

Negotiated L1 price will be offered to other bidders whose price bid is opened. The tender quantity will be split among all qualified bidders with preference to the original L1 bidder.

If only one bidder (among L2,L3,L4,L5,L6 etc) agrees to match the negotiated L1 bidders landed price then tender quantity will be split as follows - L1 bidder will get 70% of ordered quantity; other bidder who agreed to match the negotiated L1 landed price will get 30% of ordered quantity.

If two or more bidders (among L2,L3,L4,L5,L6, etc) agree to match the negotiated L1 bidder's landed price then ordered quantity will be split as follows - L1 bidder will get 60% of order quantity; next higher bidder than L1 bidder who agrees to match the negotiated L1 landed price (Bidder 'A') will get 25% of order quantity; next higher bidder than Bidder 'A' who agrees to match the negotiated L1 landed price will get 15% of order quantity.

16) **Tender Fee - Rs.500.** The tender fee is to be deposited by Cash / DD or Pay Order from any Nationalized Bank, issued in favour of Andrew Yule & Co. Ltd.

**Note -**

Andrew Yule & Co. Ltd. reserves the right to ask for any further details for arriving at a decision. Andrew Yule & Co. Ltd. reserves the right to reject any or all the Bids received, to waive any informality, minor deviation or omission without assigning any reason whatsoever.

## **TECHNO COMMERCIAL BID SHOULD CONTAIN**

1. **EMD:** Rs. 50,000 (Rupees fifty thousand only) by way of Pay Order / Demand Draft drawn in favour of M/s ANDREW YULE & CO. LTD Payable at Kolkata **OR** Exemption request letter.

2. **Company profile** as follows -

1	List of existing customers
2	PAN No.
3	IBA no.
4	No. of trucks the transporter possesses
5	Annual turnover during 2013-2014
6	Annual turnover during 2014-2015
7	Annual turnover during 2015-2016
8	Details that the Transporter has successfully executed at least one single contract of 2 crore (or 3 contracts whose cumulative value is 2 crore) during the time span of 2015-16 <Existing Transporters who had been awarded FTL contract at Electrical Division for 2015-16 are exempted from submission>
9	Acceptance to comply with <b>Carriage by Road Act, 2007</b> and deploy vehicles duly registered with State Transport Authority or Regional Transport Authority constituted under section 68 of Motor Vehicles Act 1988.

- (1) Please **submit** 1 above. Offers received without EMD/Request for exemption will be rejected.
- (2) Please **specify details** 1-9 as in serial no. 3 (Company Profile)
- (3) **Confirm acceptance** of the Scope of service (**Annexure-A**) and General terms and conditions (**Annexure-B**).

## **PRICE BID SHOULD CONTAIN**

- 1) **Annexure – C & D** (List of Destinations) duly filled
- 2) **Annexure – E** (Other Charges) duly filled

## ANNEXURE – E

OTHER CHARGES		
Extra Height Charge	At actual as per fine slip	
Loading Charge	Not Applicable, in AYCL scope	
Rate in Rs/Km for additional point delivery		
Unloading charge at destination		
Payment Terms	___ days credit from the date of submission of bills	
Statistical Charge	Nil	
Detention charge per day	15-17 ft truck, 5-7 MT, 6 wheeler	
	22 ft, 16 MT, 10 wheeler	
	24 Feet, 20 MT, 12 Wheeler	
	Semi Low Bed Trailer	

## Annexure – C (For Switchgear Unit)

RATE FOR DIFFERENT CATEGORY OF TRUCK ON FULL LOAD BASIS				
SI No	Destination	15-17 Feet , 5 - 7 MT, 6 Wheeler Eicher trucks	22 Feet, 16 MT, 10 Wheeler trucks	24 Feet, 20 MT 12 Wheeler trucks
	<b>ANDHRA PRADESH / TELEGANA</b>			
1	Anantapur			
2	Bellampali			
3	Bhoopalpally			
4	Chittoor			
5	Guntur			
6	Hyderabad			
7	Khammam			
8	Karimnagar			
9	Kothagudam Yellendu			
10	Kurnool			
11	Mandamari			
12	Manuguru			
13	Nalgonda			
14	Ramagundam			
15	Srirampur			
16	Vishakapatnam			
17	Mehboobnagar			
18	Tirupati			
19	Vijaywada			
20	Madaka			
21	Ranga Reddy			
22	Warrangal			
	<b>ARUNACHAL PRADESH</b>			
23	Bhalukpong(Check Post)			
24	Itanagar			
25	Tawang			
26	Khonsa			

	<b>ASSAM</b>			
27	Dibrugarh			
28	Guwahati			
29	Jorhat			
30	Kokrajhar			
31	Silchar			
32	Tezpur			
	<b>BIHAR</b>			
33	Bhagalpur			
34	Darbhanga			
35	Gaya			
36	Motihari			
37	Mujaffarpur			
38	Patna			
39	Saharsa			
	<b>CHATTISGARH</b>			
40	Bilaspur			
41	Bishrampur			
42	Dantwara			
43	Gevra			
44	Korba			
45	Manendragarh			
46	Raigarh			
47	Raipur			
	<b>DELHI</b>			
48	New Delhi			
	<b>GOA</b>			
49	Margao			
50	Panaji			
	<b>GUJARAT</b>			
51	Ahmedabad			
52	Rajkot			
53	Silvassa			

54	Surat			
55	Vadodara			
56	Ankleswar			
	<b>HARIYANA</b>			
57	Ambala			
58	Faridabad			
59	Gurgaon			
60	Panipath			
61	Rewari			
	<b>HIMACHAL PRADESH</b>			
62	Hamirpur			
63	Simla			
	<b>JAMMU &amp; KASHMIR</b>			
64	Anantnag			
65	Baramulla			
66	Jammu			
67	Srinagar			
68	Udhampur			
	<b>JHARKHAND</b>			
69	Barka Khana			
70	Bokaro			
71	Dhanbad			
72	Dumka			
73	Hazaribagh			
74	Jamshedpur			
75	Koderma			
76	Ranchi			
	<b>KARNATAKA</b>			
77	Bangalore			
78	Bailhongal			
79	Bagalkot			
80	Bijapur			
81	Belgaon			

82	Bellary			
83	Chikkodi			
84	Chinthamani			
85	Chikkaballapura			
86	Chamrajnagar			
87	Devangere			
88	Gulbarga			
89	Gadag			
90	Ghataprabha			
91	Hassan			
92	Haveri			
93	Hubli			
94	Hospet			
95	Hunsur			
96	Kolar			
97	Mangalore			
98	Mysore			
99	Mandya			
100	Shimoga			
101	Sagar			
102	Shikaripura			
103	Tumkur			
104	Udupi			
105	Indi			
106	Ranebennur			
	<b>KERALA</b>			
107	Calicut			
108	Cochin			
109	Palghat			
110	Trivandrum			
	<b>MADHYA PRADESH</b>			
111	Balaghat			
112	Bhopal			

113	Chhindwara			
114	Gwalior			
115	Indore			
116	Jabalpur			
117	Satna			
118	Singrauli			
	<b>MAHARASHTRA</b>			
119	Ahmednagar			
120	Akola			
121	Aurangabad			
122	Chandrapur			
123	Kolhapur			
124	Latur			
125	Mumbai			
126	Nagpur			
127	Nasik			
128	Pune			
129	Sangli			
130	Yavatmal			
	<b>MANIPUR</b>			
131	Imphal			
	<b>MEGHALAYA</b>			
132	Shillong			
133	Sumer			
134	Tura			
	<b>MIZORAM</b>			
135	Aizwal			
	<b>NAGALAND</b>			
136	Kohima			
	<b>ORISSA</b>			
137	Angul			
138	Bhadrak			
139	Bhubaneswar			



140	Burla			
141	Cuttack			
142	Jajpur			
143	Jharsuguda			
144	Khurda			
145	Raigarh			
146	Rourkella			
147	Sambalpur			
148	Sundergarh			
149	Talcher			
150	Choudhar			
151	Balasore			
	<b>PUNJAB</b>			
152	Ambala			
153	Amritsar			
154	Bathinda			
155	Chandigarh			
156	Jalandhar			
157	Ludhina			
158	Patiala			
	<b>RAJASTHAN</b>			
159	Bhilwara			
160	Bhiwadi			
161	Ganganagar			
162	Jaipur			
163	Jodhpur			
164	Kota			
165	Rewari			
166	Udaipur			
	<b>SIKKIM</b>			
167	Gangtok			
168	Namchi			
	<b>TAMILNADU</b>			

169	Chennai			
170	Coimbatore			
171	Salem			
172	Tirchurapalli			
173	Tirunelveli			
174	Trichy			
175	Velore			
	<b>TRIPURA</b>			
176	Agartala			
177	Unakoti			
178	Dhalai			
	<b>UTTAR PRADESH</b>			
179	Allahabad			
180	Ghaziabad			
181	Gorakhpur			
182	Kanpur			
183	Lucknow			
184	Varanasi			
185	Agra			
186	Meerut			
	<b>UTTARAKHAND</b>			
187	Dehradun			
188	Roorkee			
189	Haridwar			
	<b>WEST BENGAL</b>			
190	Alipurduar			
191	Asansol			
192	Balurghat			
193	Barasat			
194	Bishnupur			
195	Bakkhali			
196	Bolepur			
197	Bongaon			

198	Burdwan			
199	Canning			
200	Chunchura			
201	Coochbehar			
202	Darjeeling			
203	Diamond Harbour			
204	Durgapur			
205	Farakka			
206	Haldia			
207	Hooghly			
208	Jhargram			
209	Krishnanagar			
210	Kalyani			
211	Lakshmikantpur			
212	Malda			
213	Midnapur East			
214	Midnapur West			
215	Murshidabad			
216	Purulia			
217	Raigunj			
218	Ranaghat			
219	Shyamnagar			
220	Siliguri			
221	Taki			

## Annexure – D (For Brentford Unit)

RATE FOR DIFFERENT CATEGORY OF TRUCK ON FULL LOAD BASIS			
DESTINATION	15-17 FT, 5-7 MT 6 Wheeler truck	22 FT, 16 MT 10 Wheeler truck For Larger Equipments	Semi Low Bed Trailer
Kolkata & Suburb			
Goa			
Gurgaon			
Jaisalmer			
Kagajinagar, Naogaon			
Guwahati	<b>AS PER QUOTED RATES IN ANNEXURE - C</b>		
Silchar			
Asansol			
Dhanbad			
Patna			
Dehradun			
Jammu			
Srinagar			
Mumbai			
Kolhapur			
Pune			
Bangalore			
Mysore			
Chennai			
Trivandram			
Coimbatore			
Varanasi			
Allahabad			
Ahmedabad			
Vadodara			
Noida			
Delhi			
Jaipur			
Chandigarh			
Shimla			
Srinagar			
Lucknow			
Ranchi			
Bhubaneswar			
Raipur			
Vishakhapatnam			

**BLANK**